

THE CORPORATION OF DELTA CURRENT INTERNAL JOB POSTINGS

Posting Date:

August 30, 2017

Closing Date:

September 7, 2017

Posting #	Position	Department	Status	Pay Grade	Hours Per Week
17-135	Animal Shelter Attendant	Delta Community Animal Shelter	Regular Full-Time	15	35 Hour Non-Standard Work Week (incl. graveyard shift)

- Applications are accepted only when submitted online at www.delta.ca/internaljobs and submitted by 4:30pm on the closing date.
- Paper applications/resumes will not be accepted.
- The Internal Job Posting List is intended to be for reference purposes only. Please visit www.delta.ca/internaljobs for a complete listing of all current job postings.



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If you are interested in this position, click **Apply Now** and we will walk you through our Online Application process.

[Apply Now](#)**Title** Animal Shelter Attendant**Department** Delta Community Animal Shelter**Job Status** Regular Full Time**Posting Status** Accepting Applications**Employment Group** CUPE**Job ID** 17-135

Nature & Scope of Work This is manual and animal care work performed at the municipality's animal shelter. An incumbent feeds, handles and cares for impounded animals; provides orientation and direction to volunteers; provides information to the public on impounded animals; and performs routine clerical tasks. An incumbent also cleans and disinfects kennels and cages and carries out routine facility cleaning and maintenance tasks. Work is performed under general supervision and some independent judgement and action are exercised within the framework of established guidelines. Work performance is reviewed for compliance with established procedures and standards and in terms of results attained.

This position is subject to a 35 hour non-standard work week including graveyard shifts. The incumbent will work 10-hour days on a 4-day rotation (two day shifts, two night shifts).

Required Knowledge, Skills and Abilities

- Sound knowledge of the methods, practices and procedures used in the care and feeding of shelter animals.
- Sound knowledge of the rules, regulations and policies governing the work.
- Working knowledge of animal health, medications and routine medical treatments administered.
- Working knowledge of related bylaws, various animal behaviors and health information.
- Ability to carry out routine tasks in feeding and caring for shelter animals.
- Ability to safely handle a range of animals with different temperaments, including potentially aggressive dogs.
- Ability to deal courteously and effectively with the public.
- Ability to provide orientation and direction to volunteers.
- Ability to carry out tasks according to oral instructions, and to work with minimal supervision.
- Ability to maintain non-complex records and reports and operate a computer terminal.
- Ability to lift and carry heavy animals and bulky objects such as bags of feed and hoses.
- Ability to perform routine janitorial and maintenance work for the facility and surrounding grounds, including the removal of animal excretions.

Desirable Training & Experience Completion of the twelfth school grade, courses in veterinary assistance or dog training preferred, plus sound related experience in working with animals, or an equivalent combination of training and experience.

Required Licences, Certificates and Registrations Valid Class 5 Driver's Licence for the Province of British Columbia.

Safety Requirements Incumbents are required to follow all applicable Safe Work Procedures, participate in Occupational Health & Safety training, meetings and to report any hazards in the workplace.

Pay Grade 15**Pay Rates** \$24.32, 25.33, 26.38, 27.44, 28.59 per hour**Posting Date** 8/30/2017**Posting Closing Date** 9/7/2017[Apply Now](#)