

THE CORPORATION OF DELTA CURRENT INTERNAL JOB POSTINGS

Posting Date:

September 20, 2017

Closing Date:

September 27, 2017

Posting #	Position	Department	Status	Pay Grade	Hours Per Week
17-140	Planner 1	Community Planning & Development	Regular Full-Time	28	35 Hour Work Week

- Applications are accepted only when submitted online at www.delta.ca/internaljobs and submitted by 4:30pm on the closing date.
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Title Planner 1

Department Community Planning & Development

Job Status Regular Full Time

Posting Status Accepting Applications

Employment Group CUPE

Job ID 17-140

Nature & Scope of Work This is professional planning work in the analysis of development applications and other land use and planning matters including the preparation of related reports and recommendations for review by a superior. The work involves the assembly, research, analysis and interpretation of historical, economic, physical, legal, statistical and other data for departmental studies and projects. An incumbent is expected to communicate and consult on planning matters with a variety of stakeholders, including applicants and members of the public under the supervision of senior staff and managers. An incumbent may supervise technical subordinates assigned to a specific project. An employee exercises considerable independence of action and judgment, referring complex problems or policy matters to a superior who reviews work performance in terms of achievement of desired objectives.

Required Knowledge, Skills and Abilities

- Considerable knowledge of the practices, principles, techniques and methods applicable to urban planning and land development.
- Considerable knowledge of the rules, regulations, policies, Bylaws objectives and legislation governing the operations of the Community Planning & Development Department.
- Sound knowledge of the analytical and research techniques and methodology and of the current trends and developments in municipal planning.
- Sound knowledge of economics, Corporation finance and sociology applicable to municipal planning.
- Ability to perform planning research and analytical tasks, and to apply statistical techniques.
- Ability to prepare reports and recommendations on a variety of planning projects, programs and policies, to communicate effectively and to explain technical concepts and plans to non-technical people.
- Ability to establish and maintain effective working relationships with staff, internal and external contacts and authorities.
- Ability to exercise consistent judgment and creativity in dealing with a variety of planning matters.
- Ability to supervise staff assigned to work on various projects.
- Ability to perform tasks under general supervision.

Desirable Training & Experience

- University graduation in an appropriate discipline, plus a post graduate degree in Community or Regional Planning or other related area, supplemented by some professional planning experience; OR an equivalent combination of training and experience.
- Practical experience in the processing of land development applications of various levels of complexity.
- Experience using application tracking software and electronic plan review processes would be an asset.

Required Licences, Certificates and Registrations University graduation in an appropriate discipline, plus a post graduate degree in Community or Regional Planning or other related area, supplemented by some professional planning experience particularly on land development matters; OR an equivalent combination of training and experience.

Safety Requirements Incumbents are required to follow all applicable Safe Work Procedures, participate in Occupational Health & Safety training, meetings and to report any hazards in the workplace.

Hours of Work 35 hour work week

Pay Grade 28

Pay Rates \$41.37, 43.09, 44.93, 46.88, 48.87 per hour

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