

## THE CORPORATION OF DELTA CURRENT INTERNAL JOB POSTINGS

Posting Date:

February 8, 2017

Closing Date:

February 16, 2017

Posting #	Position	Department	Status	Pay Grade	Hours Per Week
17-50	Application Centre Technician	Community Planning & Development	Regular Full-Time	19	35 Hour Work Week
17-51	Operations Service Worker 3	Engineering Operations	Regular Full-Time	108	40 Hour Work Week
17-52	Operations Service Worker 3	Engineering Operations	Regular Full-Time	108	40 Hour Work Week
17-53	Icemaker Maintenance Worker 3	Parks, Recreation & Culture	Temporary Full-Time	17.5	40 Hour Non-Standard Work Week
17-54	Traffic Technician	Engineering Department	Regular Full-Time	22	35 Hour Work Week

- Applications are accepted only when submitted online at [www.delta.ca/internaljobs](http://www.delta.ca/internaljobs) and submitted by 4:30pm on the closing date.
- Paper applications/resumes will **not** be accepted.
- The Internal Job Posting List is intended to be for reference purposes only. Please visit [www.delta.ca/internaljobs](http://www.delta.ca/internaljobs) for a complete listing of all current job postings.



[Welcome](#)[View Jobs](#)[Update My Info](#)[Contact Us](#)[Job Details](#)[» Logout](#)[« Back](#)

If you are interested in this position, click **Apply Now** and we will walk you through our Online Application process.

[» Apply Now](#)**Title** Application Centre Technician**Department** Community Planning & Development**Job Status** Regular Full Time**Posting Status** Accepting Applications**Employment Group** CUPE**Job ID** 17-50

**Nature & Scope of Work** This is technical and moderately complex clerical work in examining and checking plans and permit applications for compliance with the BC Building Code, Building, Development, Land Use and Business Licence Bylaws. The incumbent discusses plans, proposed projects and non-conformance issues with applicants and others as required, clarifies problem areas, interprets and explains Codes, bylaws and regulations and makes recommendations for revised plans; and receives and processes a variety of development and building applications, as well as maintaining a variety of records. An employee of this class exercises considerable independent judgment in the technical aspects of the work within delegated areas of responsibility and in resolving day-to-day problems.

**Required Knowledge, Skills and Abilities**

- Considerable knowledge of the applicable sections of the BC Building code and applicable bylaws and related departmental policies and procedures.
- Ability to read and interpret plans and drawings, to apply regulations and to suggest corrections and modifications to plans as required.
- Considerable knowledge of development, zoning and licensing bylaws and regulations.
- Sound knowledge of the responsibility of other departments and outside agencies as they relate to the work performed.
- Ability to make decisions in accordance with applicable bylaws and departmental policies, practices and procedures and to function effectively while dealing with contentious matters.
- Ability to prepare and maintain reports, maps, records, and related material.
- Ability to perform assigned duties with minimal supervision.
- Skill in typing rapidly and accurately (minimum of 55 wpm).
- Skill in operating a personal computer including word processing at an advanced level (graphics, tables, styles), Excel and PowerPoint at an intermediate level.

**Desirable Training & Experience**

- Completion of the 12th grade supplemented by technical courses related to the work; plus considerable related experience, OR, an equivalent combination of training and experience.
- Completion of Part 9 BCBC

**Required Licences, Certificates and Registrations** Valid Class 5 Driver's Licence for the Province of British Columbia.

**Safety Requirements** Incumbents are required to follow all applicable Safe Work Procedures, participate in Occupational Health & Safety training, meetings and to report any hazards in the workplace.

**Hours of Work** 35 Hour Work Week**Pay Grade** 19**Pay Rates** \$28.59, 29.77, 31.00, 32.29, 33.62 per hour**Posting Date** 2/8/2017**Posting Closing Date** 2/16/2017[» Apply Now](#)

[Welcome](#)[View Jobs](#)[Update My Info](#)[Contact Us](#)[Job Details](#)[» Logout](#)[« Back](#)

If you are interested in this position, click **Apply Now** and we will walk you through our Online Application process.

[» Apply Now](#)**Title** Operations Service Worker 3**Department** Engineering Operations**Job Status** Regular Full Time**Posting Status** Accepting Applications**Employment Group** CUPE**Job ID** 17-51

**Nature & Scope of Work** This is maintenance, construction and ditching work, primarily in the agricultural areas. The incumbent will work with hired equipment and assist a supervisor in implementing an annual drainage and irrigation program. The incumbent responds to complaints and emergencies received from farming community and takes appropriate action, as well as completing various programs and requests assigned by the superintendent. An incumbent in this position exercises independence of action and judgement in troubleshooting and resolving problems.

The incumbent must have considerable knowledge of the practices, methods, materials, tools and equipment, as well as the occupational hazards and proper safety practices associated with agricultural ditching. He/she must also have a good working knowledge of Delta's Master Utility Specifications and underground utility systems.

An incumbent must communicate effectively with their foreman/superintendent to ensure that they are aware of all work requests/complaints and their current status. The incumbent may direct and supervise the work of others. Customer service is an important aspect of this work and tactful, diplomatic, and persuasive communication with the public and farming community, external agencies and co-workers is expected.

**Required Knowledge, Skills and Abilities** An incumbent will perform a variety of tasks including, but not limited to the following:

- Assist in job site setup to ensure the safety of the public, fellow staff and hired equipment
- Understand the best practices of agricultural drainage maintenance in and around fish bearing watercourses
- Ability to develop and apply new and improved work methods and techniques.
- Ability to perform skilled pipe-laying work.
- Ability to maintain all records relating to the position e.g. Service Work Orders.
- Considerable knowledge of methods, techniques, materials, tools, and equipment used in agricultural drainage maintenance
- Ability to lay out, direct, check and participate in the work of subordinates performing skilled and semi-skilled manual construction or maintenance tasks.

**Required Licences, Certificates and Registrations**

- A valid BC Class 5 Driver's Licence for the Province of British Columbia
- Completion of Secondary School or equivalent

**Safety Requirements** Incumbents are required to follow all applicable Safe Work Procedures, participate in Occupational Health & Safety training, meetings and to report any hazards in the workplace.

**Hours of Work** 40 Hour Work Week**Pay Rates** \$27.91 per hour**Posting Date** 2/8/2017**Posting Closing Date** 2/16/2017[» Apply Now](#)

[Welcome](#)[View Jobs](#)[Update My Info](#)[Contact Us](#)[Job Details](#)[Logout](#)[Back](#)

If you are interested in this position, click **Apply Now** and we will walk you through our Online Application process.

[Apply Now](#)**Title** Operations Service Worker 3**Department** Engineering Operations**Job Status** Regular Full Time**Posting Status** Accepting Applications**Employment Group** CUPE**Job ID** 17-52

**Nature & Scope of Work** This is construction and repair work in the roads maintenance section. The incumbent will assist in repair and maintenance of sidewalks, driveway letdowns, curb and gutter, pavements and related projects. The incumbent will respond to emergencies received from the public and take appropriate action, as well as complete various programs and requests assigned by the superintendent.

The incumbent must have considerable knowledge of the practices, methods, materials, tools and equipment, as well as the occupational hazards and proper safety practices particular to the position. An employee of this class exercises considerable independence of action and judgement. He/she must also have a good working knowledge of MMCD Specifications and Delta's Supplementary Specifications.

An incumbent must communicate effectively with their superintendent to ensure that the superintendent is aware of all work requests/complaints and their current status. The incumbent may direct and supervise the work of others. Customer service is an important aspect of this work and tactful, diplomatic, and persuasive communication with the public, external agencies and co-workers is expected.

**Required Knowledge, Skills and Abilities** An incumbent will perform a variety of tasks including, but not limited to the following:

- Assists in the pouring, screeding and finishing of concrete.
- Ability to work from construction drawings and sketches.
- Develop and apply new and improved work methods and techniques.
- Familiar with MMCD Specifications and Delta's Supplementary Specifications.
- Ability to maintain all records relating to the position e.g. Service Work Orders.
- Knowledge of methods, techniques, materials, tools, and equipment used in form setting and concrete finishing for sidewalks, driveway letdowns, curb and gutter, pavements and related maintenance and construction projects.
- Ability to lay out, direct, check and participate in the work of subordinates performing skilled and semi-skilled manual construction or maintenance tasks.
- Familiar with setting grades.

**Desirable Training & Experience**

- Introduction to Public Works
- Asphalt Technology
- Related concrete and road building courses

**Required Licences, Certificates and Registrations**

- A valid BC Class 5 Driver's Licence for the Province of British Columbia
- Completion of Secondary School or equivalent

**Safety Requirements** Incumbents are required to follow all applicable Safe Work Procedures, participate in Occupational Health & Safety training, meetings and to report any hazards in the workplace.

**Hours of Work** 40 Hour Work Week**Pay Rates** \$27.91 per hour**Posting Date** 2/8/2017**Posting Closing Date** 2/16/2017[Apply Now](#)

[Welcome](#)[View Jobs](#)[Update My Info](#)[Contact Us](#)[Job Details](#)[» Logout](#)[« Back](#)

If you are interested in this position, click **Apply Now** and we will walk you through our Online Application process.

[» Apply Now](#)**Title** Icemaker Maintenance Worker 3**Department** Parks, Recreation & Culture**Job Status** Temporary Full Time**Posting Status** Accepting Applications**Employment Group** CUPE**Job ID** 17-53**Nature & Scope of Work** *This is a Temporary Full-time position for approximately 6 months.*

This is combined technical maintenance and supervisory operational work performed on an assigned shift in a multi-purpose sports complex. The work involves ensuring that all the mobile and stationary equipment and machinery used in the complex functions effectively and is maintained on a regular basis. Responsibility is entailed for carrying out minor repairs when breakdowns occur, for performing a variety of building maintenance duties and for undertaking limited construction and renovation projects according to prepared specifications and as directed. In addition, an incumbent directs and participates in the work of subordinate staff engaged in a variety of icemaking, custodial and related service activities and provides training, instruction and guidance to junior ice making staff as required. Independent judgement and action are exercised in initiating and undertaking technical tasks, in directing the work of subordinates and in regularly assuming operational and security responsibilities for a facility in the absence of a superior. Work performance is reviewed by a superior for effectiveness of the services provided and for conformance to established practices and procedures.

**Required Knowledge, Skills and Abilities**

- Considerable knowledge of the methods, materials and equipment used in icemaking and refrigeration operations for skating and curling activities.
- Good knowledge of electrical, plumbing and heating systems applicable to the operation of the facility.
- Good knowledge of materials, methods and equipment used in building maintenance and janitorial work.
- Good knowledge of the regulations governing ice-rink events.
- Ability to provide training, instruction and guidance to junior ice making staff, maintenance and other subordinate staff as required.
- Ability to operate, maintain, overhaul and make minor repairs to all mobile and stationary equipment and machinery typically used in skating and curling rinks and community centers.
- Ability to assume operational and security responsibility on a regularly recurring basis in the absence of a superior.
- Ability to supervise the work of a small number of permanent and part-time staff.
- Ability to undertake and perform as directed construction and renovation projects of a limited nature.
- Ability to deal effectively and courteously with the public and user groups.
- Skill in the operation and care of the tools and equipment utilized in the work.

**Desirable Training & Experience**

- Completion of Grade 10 supplemented by related technical training, plus sound experience in the operation and maintenance of refrigeration, heating, electrical and plumbing equipment and in the manufacture and maintenance of ice; or an equivalent combination of training and experience.
- Curling Ice Technician – certification & Building Service Worker – certification are desirable.

**Required Licences, Certificates and Registrations**

- BC Refrigeration Operators' Certificate OR 5th Class Power Engineer, Refrigeration Endorsement OR Ice Facility Operator Certificate.
- Valid Class 5 Driver's Licence for the Province of British Columbia.

**Safety Requirements** Incumbents are required to follow all applicable Safe Work Procedures, participate in Occupational Health & Safety training, meetings and to report any hazards in the workplace.

**Hours of Work** 40 Hour Non-standard Work Week

**Pay Grade** 17.5

**Pay Rates** \$26.83, 27.95, 29.09, 30.28, 31.54 per hour

**Posting Date** 2/8/2017

**Posting Closing Date** 2/16/2017

 **Apply Now**

[Welcome](#)[View Jobs](#)[Update My Info](#)[Contact Us](#)[Job Details](#)[» Logout](#)[« Back](#)

If you are interested in this position, click **Apply Now** and we will walk you through our Online Application process.

[» Apply Now](#)**Title** Traffic Technician**Department** Engineering Department**Job Status** Regular Full Time**Posting Status** Accepting Applications**Employment Group** CUPE**Job ID** 17-54

**Nature & Scope of Work** This is technical office and field work of moderate complexity and some diversity performed in the Transportation Division of the Engineering Department. An employee of this class is responsible for a variety of traffic survey or count studies, investigating traffic problems and complaints, reviewing and issuing highway use permits and traffic orders, responding to traffic related enquiries, maintaining liaison with a variety of internal and external contacts. An incumbent exercises considerable independence of judgement and action within established guidelines referring more complex problems or policy matters to a superior. Work performance is reviewed in terms of accuracy, completeness and adherence to established standards.

**Required Knowledge, Skills and Abilities**

- Considerable knowledge of the practices, methods, techniques and equipment used in traffic engineering studies and operations.
- Considerable knowledge of general transportation/traffic management principles.
- Sound knowledge of applicable department rules, regulations, and procedures.
- Sound knowledge of the Corporation's street layout and municipal bylaws as related to the work performed.
- Sound knowledge of the Manual of Uniform Traffic Control Devices for Canada and Traffic Control Manual for Work on Roadways.
- Working knowledge of traffic engineering design principles and practices as related to the work performed.
- Ability to review plans, investigate issues, collect, summarize, analyze and interpret data and prepare reports complete with recommendations.
- Ability to deal effectively with the public in handling complaints and responding to inquiries.
- Ability to establish and maintain effective working relationships with a variety of internal and external contacts.
- Ability to assign and check the work of one or more part-time staff engaged in traffic counts or studies.

**Desirable Training & Experience** Graduation from a recognized Institute of Technology with a certificate in a related discipline, plus sound related experience; OR an equivalent combination of training and experience.

**Required Licences, Certificates and Registrations** Valid Class 5 Driver's Licence for the Province of British Columbia.

**Safety Requirements** Incumbents are required to follow all applicable Safe Work Procedures, participate in Occupational Health & Safety training, meetings and to report any hazards in the workplace.

**Hours of Work** 35 Hour Work Week**Pay Grade** 22**Pay Rates** \$32.29, 33.62, 35.04, 36.50, 38.02 per hour**Posting Date** 2/8/2017**Posting Closing Date** 2/16/2017[» Apply Now](#)