

**THE CORPORATION OF DELTA CURRENT INTERNAL JOB POSTINGS**

**Posting Date:**

**October 21, 2015**

**Closing Date:**

**October 28, 2015**

Posting #	Position	Department	Status	Hours Per Week
134/15	Assistant Aquatic Leader	Parks, Recreation & Culture	Temporary Part Time	28 hour non standard work week
135/15	Standby Subforeman (two)	Engineering Operations	N/A	N/A
136/15	Foreman – Parks	Engineering Operations	Regular Full Time	40 hour work week
137/15	Foreman 1	Engineering Operations	Temporary Full Time	40 hour work week
138/15	Subforeman – Public Works	Engineering Operations	Regular Full Time	40 hour work week

- Applications are accepted only when submitted online at [www.delta.ca/internaljobs](http://www.delta.ca/internaljobs) and submitted by 4:30pm on the closing date.
- Paper applications/resumes will **not** be accepted.
- The Internal Job Posting List is intended to be for reference purposes only. Please visit [www.delta.ca/internaljobs](http://www.delta.ca/internaljobs) for a complete listing of all current job postings.



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If you are interested in this position, click **Apply Now** and we will walk you through our Online Application process.

[Apply Now](#)**Title** Assistant Aquatic Leader**Department** Parks, Recreation & Culture**Job Status** Part Time Temporary**Posting Status** Accepting Applications**Employment Group** CUPE**Job ID** 134/15**Nature & Scope of Work** *This is a temporary part-time position to approximately November, 2016.*

*\*A successful auxiliary candidate will retain their auxiliary status & benefits as outlined in "Schedule D" of the Collective Agreement for the duration of the posting.*

This is supervisory instructional and life guarding aquatic work in Recreation Services. An incumbent of a position in this class assists, on an assigned shift, in managing the operation of an indoor pool and may, during the summer months, assume responsibility for the implementation of a program of instruction in a Municipal outdoor pool. The Assistant Aquatic Leader supervises and participates in the work of subordinate staff who perform instructional, life guarding, cashing, janitorial and minor preventative maintenance tasks. An employee of this class exercises considerable independence of judgement and action, receiving general supervision from a superior who evaluates work performance in terms of conformance with established practices and procedures, the effectiveness of the instructional programs offered, and the managerial assistance rendered.

**Required Knowledge, Skills and Abilities**

- Sound knowledge of the theory and practice of lifesaving, artificial respiration and first aid.
- Sound knowledge of teaching methods and group leadership techniques emphasizing instruction in water safety and aquatic skills.
- Working knowledge of pool chemistry, of water filtration, chlorination, heating and related pool equipment and procedures.
- Working knowledge of departmental policies and procedures relevant to aquatic operations.
- Ability to display sound aquatic skills and to instruct in these skills at standards set by relevant authorities.
- Ability to assign, check, supervise and evaluate the work of one or more subordinate aquatic staff; ability to participate in the training of instructional and life guarding aquatic staff.
- Ability to assist in the development, implementation and supervision of aquatic programs.
- Ability to act for superior in the latter's absence.
- Ability to establish and maintain effective working relationships with officials, employees and patrons.
- Ability to prepare and maintain records relating to the work.

**Desirable Training & Experience** Completion of the 12th school grade, supplemented by courses in lifesaving aquatics, instruction and pool operation and maintenance, plus sound related supervisory experience, or an equivalent combination of training and experience.

**Required Licences, Certificates and Registrations**

- National Lifeguard Award – Pool Option (NL)
- Lifesaving Society Instructor Award (LSI)
- Red Cross Water Safety Instructor Award (WSI)
- Cardio Pulmonary Resuscitation Level C current within one year (CPR C)
- Automated External Defibrillation (AED)

**Safety Requirements** Incumbents are required to follow all applicable Safe Work Procedures, participate in Occupational

## Job Details - The Corporation of Delta Internal Portal

Page 2 of 2

Health & Safety training, meetings and to report any hazards in the workplace.

**Hours of Work** 28 hour non-standard work week

**Pay Grade** 15

**Pay Rates** \$23.61, 24.59, 25.61, 26.63, 27.75 per hour

**Posting Date** 10/21/2015

**Posting Closing Date** 10/28/2015

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**Title** Standby Subforeman

**Department** Engineering Operations

**Posting Status** Accepting Applications

**Employment Group** CUPE

**Job ID** 135/15

**Nature & Scope of Work** *Two (2) Standby Subforeman Opportunities*

This posting is for a standby Subforeman - Engineering Operations and is open to all candidates who are qualified to meet the level of skills of the Subforeman - Engineering Operations classification.

**The posting is limited to Engineering Operations personnel and excludes the following:**

1. Subforeman – Public Works personnel currently working on afternoon shifts and/or Friday to Tuesday shift rotation.
2. Individuals who reside in excess of one-half hour travel time from the Operations yard are ineligible for participation on the Call-out Sharing List.

Candidates for this posting will have proven through their previous work in Engineering Operations that they can work independently and resolve complex problems during stressful situations. Sound knowledge of Engineering Department policy is required. The successful candidate shall receive their regular classified rate of pay, or the rate of pay for a Subforeman - Engineering Operations; whichever is greater. The rate of pay for Standby, or any call outs which may occur, would be in accordance with the Collective Agreement.

**Posting Date** 10/21/2015

**Posting Closing Date** 10/28/2015

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If you are interested in this position, click **Apply Now** and we will walk you through our Online Application process.

[» Apply Now](#)**Title** Foreman - Parks**Department** Engineering Operations**Job Status** Regular Full Time**Posting Status** Accepting Applications**Employment Group** CUPE**Job ID** 136/15

**Nature & Scope of Work** The work of this class involves the organization, coordination and supervision of the work of crews engaged in the maintenance, repair, construction and development of parks, playground, sports and recreational areas and in various horticultural tasks in an assigned area of the Municipality. An incumbent is responsible for the effective progress and completion of assigned projects and operations and exercises considerable independence of judgement and action in most aspects of the work with the more complex problems and policy matters being referred to and/or discussed with a superior. An incumbent is directly responsible to the Parks Superintendent who reviews work performance in terms of efficient supervisory services rendered and the attainment of desired objectives.

**Required Knowledge, Skills and Abilities**

- Thorough knowledge of methods, materials, tools and equipment used in Parks, playground, sports and recreational area layout, maintenance and construction operations.
- Considerable knowledge of the occupations hazards and of the safety precautions applicable to the work.
- Sound knowledge of the regulations, by-laws, objectives and policies applicable to operation of the Parks system.
- Sound knowledge of the methods, practices, materials and equipment used in horticultural work.
- Ability to establish and maintain effective working relationships with subordinates, other employees, and the general public.
- Ability to read and work from blueprints, sketches and plans.
- Ability to prepare and maintain a variety of reports, records and estimates related to work performed and to prepare budget estimates and monitor approved expenditures.
- Ability to plan, coordinate and supervise the work of crews engaged in a variety of park maintenance and construction work and horticultural tasks.
- Ability to perform all tasks with minimal supervision.
- Ability to assist in the coordination and organization of various special events.
- Ability to assist in developing or applying new and improved work methods and techniques.
- Skill in the care of tools and equipment utilized in the work supervised.

**Desirable Training & Experience** Completion of the 12th school grade supplemented by technical courses related to the work, plus considerable supervisory experience in related work; OR an equivalent combination of training and experience.

**Required Licences, Certificates and Registrations** Valid Class 5 Driver's Licence for the Province of British Columbia.

**Safety Requirements** Incumbents are required to follow all applicable Safe Work Procedures, participate in Occupational Health & Safety training, meetings and to report any hazards in the workplace.

**Hours of Work** 40 hour work week

**Compensation, Salary and Benefits** Pay Rates: \$36.10, 37.32, 38.48 per hour plus 7% in lieu of ½ hour overtime per day.

**Posting Date** 10/21/2015

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[Apply Now](#)**Title** Foreman 1**Department** Engineering Operations**Job Status** Temporary Full Time**Posting Status** Accepting Applications**Employment Group** CUPE**Job ID** 137/15**Nature & Scope of Work** *This is a temporary full-time position to approximately October, 2016.*

This is supervisory work involving planning, organizing and supervising the work of a crew or crews of subordinates engaged in public works construction, maintenance, and servicing operations. An incumbent schedules and coordinates the work to ensure efficient operation, is responsible for the quality, progress and completion of assigned projects. An employee of this class also participates in project planning and handles complaints from the public. Considerable independence of judgement and action is exercised in most aspects of the work with the difficult problems or policy matters being referred to or discussed with a superior who reviews work performance in terms of effective and efficient operations of services provided.

**Illustrative Examples of Work**

- Plans, assigns, schedules, and supervises the work of subordinates engaged in public works construction, repair, and maintenance tasks; trains new subordinates regarding corporate standards and methods and monitors the work of subordinates to ensure adherence to established standards, specifications and safety procedures.
- Schedules the work and coordinates it with other branches as required to ensure efficient operation, sets priorities within established guidelines; develops, recommends, and implements new and/or improved work methods and procedures; directs the work of hired contractors assigned to projects supervised and coordinates their work with the municipal crew.
- Participates in planning and developing long range operating and capital plans; prepares recommendations and reports and discusses same with senior staff
- Prepares cost estimates, monitors budget expenditures, notifies a superior of potential overruns and provides rationale for overruns as requested.
- Establishes and maintains effective working relationships with a variety of internal and external contacts including responding to queries and complaints from the public referring contentious or difficult matters to a superior.
- Prepares and maintains a variety of records related to the work and orders and expedites requisite equipment and materials.
- Ensures that safety precautions and regulations are observed.
- Performs related work as required.

**Required Knowledge, Skills and Abilities**

- Thorough knowledge of the methods, practices, materials, tools and equipment used in applicable public works operations supervised.
- Considerable knowledge of the applicable occupational hazards and proper safety practices.
- Ability to plan, assign, supervise, and check the work of subordinates engaged in public works construction, repair, and maintenance operations.
- Ability to establish and maintain effective working relationships with internal and external contacts, to coordinate the work with that of related branches and to deal tactfully and effectively with the public.
- Ability to prepare estimates and records, monitor budget expenditures, order equipment and materials and read and interpret plans, blueprints and diagrams.
- Skill in the use and care of tools, material and equipment used in the trade.

## Job Details - The Corporation of Delta Internal Portal

Page 2 of 2

**Desirable Training & Experience** Completion of the 12th school grade supplemented by training and courses related to the work plus considerable related experience preferably in a supervisory capacity; OR an equivalent combination of training and experience.

**Required Licences, Certificates and Registrations** Valid Class 5 Driver's Licence for the Province of British Columbia

**Safety Requirements** Incumbents are required to follow all applicable Safe Work Procedures, participate in Occupational Health & Safety training, meetings and to report any hazards in the workplace.

**Hours of Work** 40 hour work week

**Pay Rates** \$33.90, 34.95, 36.10 per hour

**Posting Date** 10/21/2015

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[» Apply Now](#)**Title** Subforeman - Public Works**Department** Engineering Operations**Job Status** Regular Full Time**Posting Status** Accepting Applications**Employment Group** CUPE**Job ID** 138/15

**Nature & Scope of Work** The incumbent of this position will respond to emergency or trouble calls related to sanitary, storm sewer and water distribution. The work of this class may plan, assign, supervise and participate in the work of a crew including labourers, equipment operators, truck drivers and contracted services. Incumbents exercise considerable independent judgement and action in completing assignments receiving written and/or oral instructions from a supervisor who reviews work performance in terms of efficient operation and adherence to established work and safety standards.

**Illustrative Examples of Work**

- Plan, assign, supervise, and participate in the work of a crew engaged in the construction, maintenance, and repair of public works infrastructure.
- Provides direction to traffic control personnel and other contractors
- Ensures that Delta's Engineering Master Specifications are being adhered to consistently
- Maintains all records including service requests, crew assignment sheets, site visit records, pre-trip forms, invoices etc.
- Ensures compliance with safe work procedures and address violations immediately
- Ensures staff compliance with corporate policies and procedures.

**Required Knowledge, Skills and Abilities**

- Considerable knowledge of the municipal water and sewer systems and of the methods, materials, tools and equipment used in the work.
- Considerable knowledge of the safety precautions and hazards applicable to the work.
- Ability to plan, assign, supervise and participate in the work of subordinates engaged in a variety of public works installations, restoration, construction, maintenance and repair with minimal supervision.
- Ability to work from written orders, blueprints, sketches and oral instructions.
- Ability to ensure excellent customer service through tactful, diplomatic and persuasive communication with the public, external agencies, and co-workers.
- Skill in the use and care of tools and equipment used in the work.

**Desirable Training & Experience** Completion of the 12th school grade preferably supplemented by some technical training and considerable experience in public works including some supervisory experience or an equivalent combination of training and experience.

**Required Licences, Certificates and Registrations** Valid Class 5 Driver's Licence for the Province of British Columbia.

**Safety Requirements** Incumbents are required to follow all applicable Safe Work Procedures, participate in Occupational Health & Safety training, meetings and to report any hazards in the workplace.

**Hours of Work** 40 hour work week**Pay Rates** \$29.38 per hour**Posting Date** 10/21/2015**Posting Closing Date** 10/28/2015[» Apply Now](#)