

THE CORPORATION OF DELTA CURRENT INTERNAL JOB POSTINGS

Posting Date:

February 10, 2016

Closing Date:

February 17, 2016

Posting #	Position	Department	Status	Hours Per Week
46/16	Wastewater Collection Systems Operator 1	Engineering Operations	Regular Full-Time	40 Hour Work Week
47/16	Plan Examiner	Community Planning & Development	Regular Full-Time	35 Hour Work Week
48/16	Labourer 2	Engineering Operations	Regular Full-Time	40 Hour Work Week

- Applications are accepted only when submitted online at www.delta.ca/internaljobs and submitted by 4:30pm on the closing date.
- Paper applications/resumes will **not** be accepted.
- The Internal Job Posting List is intended to be for reference purposes only. Please visit www.delta.ca/internaljobs for a complete listing of all current job postings.



THE CORPORATION OF DELTA IN-SERVICE POSTING #48/16

ENGINEERING OPERATIONS

Labourer 2

\$26.64 per hour (2015 rate)

Regular Full-time Position

Nature and Scope of Work

This is manual work which involves physical effort and agility in performing a variety of tasks and duties related to maintenance and construction of trash racks around drainage and irrigation pump stations. An incumbent assists with the removal of beaver dams and other blockages impacting the flow in drainage ditches. An incumbent must work in all types of weather conditions and be physically fit to perform heavy manual work in a variety of work situations. An incumbent may assist with general labouring duties in any section of Engineering Operations.

The work requires the incumbent to exercise some independent judgement and action. An incumbent must anticipate the task to be done and may assist a superior in more complex duties. An incumbent must have the ability to carry out oral and written instructions; have the ability to understand written procedures, construction specifications, and manuals; and complete paperwork clearly and legibly. The work varies in complexity from unskilled to semi skilled tasks. Work is reviewed on an ongoing basis, and completed tasks are subject to inspection by a superior for workmanship and conformance to established standards and procedures.

Candidates must possess previous construction and/or maintenance experience in a municipal environment, specifically related to drainage and irrigation maintenance and construction. Candidates will be required to demonstrate their knowledge of the technical aspects of the work. Candidates must be able to demonstrate experience working in and around all types of construction equipment. Good working knowledge of the methods, practices, materials, tools and equipment used in drainage and irrigation maintenance. Skill in the use and care of tools and equipment is essential.

Required Knowledge, Skills and Abilities

- Some knowledge of the functions and procedures governing the work of the branch concerned.
- Some knowledge of the methods, techniques, materials, tools, and equipment used in general construction and maintenance work.
- Ability to carry out oral and written instructions and perform a variety of semi-skilled manual and related tasks requiring the exercise of some independent judgement and action.
- Sufficiently physical strength, stamina and coordination to permit the performance of heavy, outdoor manual work in all types of weather.
- Skill in the use of a variety of common hand and power tools used in construction and maintenance work.

Desirable Training and Experience

Completion of the 9th school grade; plus considerable related experience, OR, an equivalent combination of training and experience.

Required Licenses, Certificates and Registrations

Valid Class 5 Driver's Licence for the Province of British Columbia.

Safety Requirements

Incumbents are required to follow all applicable Safe Work Procedures, participate in Occupational Health & Safety training, meetings and to report any hazards in the workplace.

Hours of Work

40 hour work week

THE CORPORATION OF DELTA IN-SERVICE POSTING #46/16

ENGINEERING OPERATIONS

WASTEWATER COLLECTION SYSTEMS OPERATOR 1 Regular Full-time Position

\$32.35 per hour (2015 rate)

Description of the Work

This is semi-skilled and skilled mechanical work below journeyman level involving the installation, adjustment, inspection, repair and maintenance of pumping equipment. An employee of this class assists a superior on the more complex aspects of the work and exercises some independence of action and judgment in the more familiar and less complex phases of the work. Oral and written assignments may be accompanied by blueprints or sketches and are received from a superior who checks the work during progress and upon completion for workmanship and conformance with desirable standards.

Illustrative Examples of Work

- Performs regular inspectional duties at municipal sanitary, drainage and water pumping stations and responds to pump station alarms and emergency repair calls.
- Independently performs the less complex repair and maintenance tasks on pump station systems and equipment.
- Assists a journeyman in the installation of pumps and related equipment as well as the more complex repair and servicing of pump station equipment.
- Performs building and wet well maintenance.
- May direct the work of one or more staff engaged in related semi-skilled manual work.
- Drives a service truck and prepares and maintains routine records related to the work.
- Performs related work as required.

Required Knowledge, Skills and Abilities

- Considerable knowledge of the standard practices, methods, tools and equipment pertaining to pump installation, repair, servicing and inspection.
- Working knowledge of the hazards and proper safety precautions required in the work.
- Ability to perform a variety of semi-skilled and skilled tasks in repairing, servicing, inspecting and installing pumping equipment.
- Ability to understand and carry out oral and simple written instructions.
- Ability to read simple blueprints and sketches. Ability to prepare and maintain simple records.
- Ability to establish and maintain good working relationships with the public and other workmen and provide direction to one or more assistants engaged in related semi-skilled manual work.
- Skill in the use and care of tools and equipment used in the repair, installation and maintenance of pumps.

Desirable Training and Experience

Completion of the tenth school grade preferably supplemented by technical courses related to the work; considerable experience in pumping equipment repair work OR an equivalent combination of training and experience.

Required Licences, Certificates and Registrations

- EOCPL Level 1 Certificate in Wastewater Collection systems
- Valid Class 5 Driver's Licence for the Province of British Columbia

Safety Requirements

Incumbents are required to follow all applicable Safe Work Procedures, participate in Occupational Health & Safety training, meetings and to report any hazards in the workplace.

Hours of Work

40 hour work week.

THE CORPORATION OF DELTA IN-SERVICE POSTING # 45/16

COMMUNITY PLANNING & DEVELOPMENT

Plans Examiner

Regular Full-time Position

Pay Grade 23

\$32.63, 34.01, 35.43, 36.91, 38.52 per hour (2015 rates)

Nature and Scope of Work

This is technical and clerical work in examining and checking plans and permit applications relating to single family and small multi-family dwellings and small commercial and industrial buildings for compliance with the B.C. Building Code and applicable bylaws. The incumbent discusses plans, proposed projects and non-conformance issues with applicants and others as required, clarifies problem areas, interprets and explains Codes, bylaws and regulations and makes recommendations for revised plans; and coordinates the processing of building permit applications through Municipality departments. The incumbent performs inspections of buildings within the assigned area of responsibility. An employee of this class exercises considerable independent judgement in the technical aspects of the work within delegated areas of responsibility and in resolving day-to-day problems. Complex or controversial problems and interpretations are discussed with a superior and work performance is evaluated by a superior on the basis of the quality and consistency of the service provided.

Required Knowledges, Abilities and Skills

- Considerable knowledge of the applicable sections of the BC Building Code and applicable bylaws and related departmental policies and procedures.
- Ability to perform building inspections to ensure construction is in compliance with approved plans. Communicate courteously and effectively with contractors.
- Sound knowledge of the building construction methods, materials and techniques.
- Ability to read plans and drawings, to understand related technical data, to interpret and apply the B.C. Building Code and Municipal regulations and to suggest corrections and changes where required.
- Ability to deal effectively and courteously with clients and design professionals and interpret regulations and building requirements as necessary.
- Ability to perform inspection of buildings in the area of assigned responsibility for conformance to approved B.C. drawings and Municipal bylaws governing construction.
- The ability to perform inspections to determine compliance to all Municipal bylaws.
- Ability to coordinate the processing of applications through relevant Municipal departments to ensure the timely completion of same and to liaise with said departments to facilitate same.
- Ability to assist clerical and technical counter staff.
- Ability to deal effectively with a wide variety of staff, owners, builders, professional people and the general public.
- Ability to prepare and maintain files, records and reports and perform related clerical tasks.

Desirable Training and Experience

Completion of Grade 12, supplemented by a Certificate in Building Technology from an Institute of Technology, graduation with a Diploma in Building Technology preferred, plus some related experience OR an equivalent combination of training and experience. Proficiency with Windows based computer application is desirable.

Required Licences, Certificates and Registrations

- BOABC Level 1 certification (applicants who have completed the required courses and successfully passed the exam but require 2 years of local government experience in order to complete the certification may be considered).
- Valid Class 5 Driver's Licence for the Province of British Columbia.

Safety Requirements

Incumbents are required to follow all applicable Safe Work Procedures, participate in Occupational Health & Safety training, meetings and to report any hazards in the workplace.

Hours of Work

35 hour work week