

**THE CORPORATION OF DELTA CURRENT INTERNAL JOB POSTINGS**

Posting Date:

July 20, 2016

Closing Date:

July 27, 2016

Posting #	Position	Department	Status	Hours Per Week
110/16	Plans Examiner	Community Planning & Development	Regular Full-Time	35 Hour Work Week
111/16	Planner 2	Community Planning & Development	Regular Full-Time	35 Hour Work Week
112/16	Icemaker Maintenance Worker 3	Parks, Recreation & Culture	Regular Full-Time	40 Hour Non-standard Work Week

- Applications are accepted only when submitted online at [www.delta.ca/internaljobs](http://www.delta.ca/internaljobs) and submitted by 4:30pm on the closing date.
- Paper applications/resumes will **not** be accepted.
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[Apply Now](#)**Title** Plans Examiner**Department** Community Planning & Development**Job Status** Regular Full Time**Posting Status** Accepting Applications**Employment Group** CUPE**Job ID** 110/16

**Nature & Scope of Work** This is technical and clerical work in examining and checking plans and permit applications relating to single family and small multi-family dwellings and small commercial and industrial buildings for compliance with the B.C. Building Code and applicable bylaws. The incumbent discusses plans, proposed projects and non-conformance issues with applicants and others as required, clarifies problem areas, interprets and explains Codes, bylaws and regulations and makes recommendations for revised plans; and coordinates the processing of building permit applications through Municipality departments. The incumbent performs inspections of buildings within the assigned area of responsibility. An employee of this class exercises considerable independent judgement in the technical aspects of the work within delegated areas of responsibility and in resolving day-to-day problems. Complex or controversial problems and interpretations are discussed with a superior and work performance is evaluated by a superior on the basis of the quality and consistency of the service provided.

**Required Knowledge, Skills and Abilities**

- Considerable knowledge of the applicable sections of the BC Building Code and applicable bylaws and related departmental policies and procedures.
- Ability to perform building inspections to ensure construction is in compliance with approved plans.
- Communicate courteously and effectively with contractors.
- Sound knowledge of the building construction methods, materials and techniques.
- Ability to read plans and drawings, to understand related technical data, to interpret and apply the B.C. Building Code and Municipal regulations and to suggest corrections and changes where required.
- Ability to deal effectively and courteously with clients and design professionals and interpret regulations and building requirements as necessary.
- Ability to perform inspection of buildings in the area of assigned responsibility for conformance to approved B.C. drawings and Municipal bylaws governing construction.
- Ability to perform inspections to determine compliance to all Municipal bylaws.
- Ability to coordinate the processing of applications through relevant Municipal departments to ensure the timely completion of same and to liaise with said departments to facilitate same.
- Ability to assist clerical and technical counter staff.
- Ability to deal effectively with a wide variety of staff, owners, builders, professional people and the general public.
- Ability to prepare and maintain files, records and reports and perform related clerical tasks.

**Desirable Training & Experience** Completion of Grade 12, supplemented by a Certificate in Building Technology from an Institute of Technology, graduation with a Diploma in Building Technology preferred, plus some related experience OR an equivalent combination of training and experience. Proficiency with Windows based computer application is desirable.

**Required Licences, Certificates and Registrations**

- BOABC Level 1 certification (applicants who have completed the required courses and successfully passed the exam but require 2 years of local government experience in order to complete the certification may be considered).
- A valid Class 5 Driver's Licence for the Province of British Columbia.

**Safety Requirements** Incumbents are required to follow all applicable Safe Work Procedures, participate in Occupational Health & Safety training, meetings and to report any hazards in the workplace.

**Hours of Work** 35 Hour Work Week

**Compensation, Salary and Benefits** Pay Grade 23  
\$32.63, 34.01, 35.43, 36.91, 38.52 per hour (2015 rates).

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[Apply Now](#)**Title** Planner 2**Department** Community Planning & Development**Job Status** Regular Full Time**Posting Status** Accepting Applications**Employment Group** CUPE**Job ID** 111/16

**Nature & Scope of Work** This is professional planning work in the formulation of solutions to physical, economic or social planning issues and the implementation of municipal land use and policy objectives. The work entails conducting assigned or independently initiated planning projects aimed at enabling the Corporation to meet planning requirements. A significant component of this work will involve the processing of various types of development applications of a moderate to complex nature. The incumbent is expected to consult and communicate extensively with a variety of stakeholders including applicants, members of the public, and internal and external contacts. The incumbent will also be assigned or participate in various policy planning projects including the updating and refinement of area plans, the zoning bylaw and related initiatives and the writing of reports. The work of this class is distinguished from that of Planner 1 by the complexity and scope and of assignments and the independence exercised. An incumbent may supervise professional or technical staff working on a given project and exercises considerable independent initiative, judgement and action in executing the assignments, discussing unusual or policy matters with a superior who evaluates work performance in terms of achievement of desired objectives and the quality of contribution to overall strategies and plans.

**Required Knowledge, Skills and Abilities**

- Thorough knowledge of the principles, practices, techniques and methods applicable to community planning operations, including the processing of development applications of various types.
- Considerable knowledge of the rules, regulations, policies, bylaws, objectives and legislation governing the operations of the Community Planning & Development Department.
- Considerable knowledge of the analytical and research techniques and methodology used in the work performed.
- Considerable knowledge of economics, Corporation finance and sociology and of current trends and developments applicable to municipal planning.
- Ability to conduct on-going or special planning projects, to perform planning research and analytical tasks and to apply statistical techniques.
- Ability to prepare reports and recommendations on a variety of planning projects, programmes and policies, to communicate effectively and to explain complex technical concepts and plans to non-technical people.
- Ability to establish and maintain effective working relationships with staff, internal and external contacts and authorities.
- Ability to act as departmental representative on municipal and regional committees, and as advisor, liaison and resource to internal and external contacts.
- Ability to supervise staff assigned to various projects and assist in the training and development of junior staff and new employees.
- Ability to perform tasks under general supervision.
- Ability to exercise consistent judgement and creativity in dealing with a variety of planning matters.

**Desirable Training & Experience** University graduation in an appropriate discipline, preferably supplemented by a post-graduate degree in Planning, plus considerable professional planning experience or an equivalent combination of training and experience.

**Required Licences, Certificates and Registrations** Membership or eligibility for membership in either the Planning Institute of British Columbia or Canadian Institute of Planners.

**Registrations** A valid Class 5 Driver's Licence for the Province of British Columbia.

**Safety Requirements** Incumbents are required to follow all applicable Safe Work Procedures, participate in Occupational Health & Safety training, meetings and to report any hazards in the workplace.

**Hours of Work** 35 Hour Work Week

**Compensation, Salary and Benefits** Pay Grade 30  
\$43.62, 45.51, 47.44, 49.46, 51.64 per hour (2015 rates).

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**Title** Icemaker Maintenance Worker 3

**Department** Parks, Recreation & Culture

**Job Status** Regular Full Time

**Posting Status** Accepting Applications

**Employment Group** CUPE

**Job ID** 112/16

**Nature & Scope of Work** This is combined technical maintenance and supervisory operational work performed on an assigned shift in a multi-purpose sports complex. The work involves ensuring that all the mobile and stationary equipment and machinery used in the complex functions effectively and is maintained on a regular basis. Responsibility is entailed for carrying out minor repairs when breakdowns occur, for performing a variety of building maintenance duties and for undertaking limited construction and renovation projects according to prepared specifications and as directed. In addition, an incumbent directs and participates in the work of subordinate staff engaged in a variety of icemaking, custodial and related service activities and provides training, instruction and guidance to junior ice making staff as required. Independent judgement and action are exercised in initiating and undertaking technical tasks, in directing the work of subordinates and in regularly assuming operational and security responsibilities for a facility in the absence of a superior. Work performance is reviewed by a superior for effectiveness of the services provided and for conformance to established practices and procedures.

**Required Knowledge, Skills and Abilities**

- Considerable knowledge of the methods, materials and equipment used in icemaking and refrigeration operations for skating and curling activities.
- Good knowledge of electrical, plumbing and heating systems applicable to the operation of the facility.
- Good knowledge of materials, methods and equipment used in building maintenance and janitorial work.
- Good knowledge of the regulations governing ice-rink events.
- Ability to provide training, instruction and guidance to junior ice making staff, maintenance and other subordinate staff as required.
- Ability to operate, maintain, overhaul and make minor repairs to all mobile and stationary equipment and machinery typically used in skating and curling rinks and community centers.
- Ability to assume operational and security responsibility on a regularly recurring basis in the absence of a superior.
- Ability to supervise the work of a small number of permanent and part-time staff.
- Ability to undertake and perform as directed construction and renovation projects of a limited nature.
- Ability to deal effectively and courteously with the public and user groups.
- Skill in the operation and care of the tools and equipment utilized in the work.

**Desirable Training & Experience** Completion of Grade 10 supplemented by related technical training, plus sound experience in the operation and maintenance of refrigeration, heating, electrical and plumbing equipment and in the manufacture and maintenance of ice; or an equivalent combination of training and experience.

**Required Licences, Certificates and Registrations**

- BC Refrigeration Operators' Certificate **OR** 5th Class Power Engineer, Refrigeration Endorsement **OR** Ice Facility Operator
- Certificate. Valid Class 5 Driver's Licence for the Province of British Columbia.

**Safety Requirements** Incumbents are required to follow all applicable Safe Work Procedures, participate in Occupational Health & Safety training, meetings and to report any hazards in the workplace.

**Hours of Work** 40 hour non-standard work week

**Compensation, Salary and Benefits** Pay Grade: 17.5  
Pay Rate: \$26.04, 27.13, 28.24, 29.39, 30.61 per hour (2015 rates)

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