

## THE CORPORATION OF DELTA CURRENT INTERNAL JOB POSTINGS

Posting Date:

October 5, 2016

Closing Date:

October 12, 2016

Posting #	Position	Department	Status	Hours Per Week
137/16	Plans Examiner (2 Positions – Amendment of Required Certifications)	Community Planning & Development	Regular Full-Time	35 Hour Work Week
138/16	Sub-Foreman Eng Ops	Engineering Operations	Regular Full-Time	40 Hour Work Week
139/16	Expression of Interest: Night Shift Truck Driver 3	Engineering Operations	Temporary Full-Time	Non-Standard 40 Hour Work Week

- Applications are accepted only when submitted online at [www.delta.ca/internaljobs](http://www.delta.ca/internaljobs) and submitted by 4:30pm on the closing date.
- Paper applications/resumes will **not** be accepted.
- The Internal Job Posting List is intended to be for reference purposes only. Please visit [www.delta.ca/internaljobs](http://www.delta.ca/internaljobs) for a complete listing of all current job postings.



The Corporation of Delta  
Human Resources & Corporate Planning  
4500 Clarence Taylor Crescent  
Delta, BC V4K 3E2  
(604) 946-3246

[Welcome](#)[View Jobs](#)[Update My Info](#)[Contact Us](#)[Job Details](#)[Logout](#)[Back](#)

If you are interested in this position, click **Apply Now** and we will walk you through our Online Application process.

[Apply Now](#)

**Title** Plans Examiner - Two Positions (Amendment to Required Certifications)

**Department** Community Planning & Development

**Job Status** Regular Full Time

**Posting Status** Accepting Applications

**Employment Group** CUPE

**Job ID** 137/16

**Nature & Scope of Work** This is technical and clerical work in examining and checking plans and permit applications relating to single family and small multi-family dwellings and small commercial and industrial buildings for compliance with the B.C. Building Code and applicable bylaws. The incumbent discusses plans, proposed projects and non-conformance issues with applicants and others as required, clarifies problem areas, interprets and explains Codes, bylaws and regulations and makes recommendations for revised plans; and coordinates the processing of building permit applications through Municipality departments. The incumbent performs inspections of buildings within the assigned area of responsibility. An employee of this class exercises considerable independent judgement in the technical aspects of the work within delegated areas of responsibility and in resolving day-to-day problems. Complex or controversial problems and interpretations are discussed with a superior and work performance is evaluated by a superior on the basis of the quality and consistency of the service provided.

**Required Knowledge, Skills and Abilities**

- Considerable knowledge of the applicable sections of the BC Building Code and applicable bylaws and related departmental policies and procedures.
- Ability to perform building inspections to ensure construction is in compliance with approved plans.
- Communicate courteously and effectively with contractors.
- Sound knowledge of the building construction methods, materials and techniques.
- Ability to read plans and drawings, to understand related technical data, to interpret and apply the B.C. Building Code and Municipal regulations and to suggest corrections and changes where required.
- Ability to deal effectively and courteously with clients and design professionals and interpret regulations and building requirements as necessary.
- Ability to perform inspection of buildings in the area of assigned responsibility for conformance to approved B.C. drawings and Municipal bylaws governing construction.
- Ability to perform inspections to determine compliance to all Municipal bylaws.
- Ability to coordinate the processing of applications through relevant Municipal departments to ensure the timely completion of same and to liaise with said departments to facilitate same.
- Ability to assist clerical and technical counter staff.
- Ability to deal effectively with a wide variety of staff, owners, builders, professional people and the general public.
- Ability to prepare and maintain files, records and reports and perform related clerical tasks.

**Desirable Training & Experience** Completion of Grade 12, supplemented by a Certificate in Building Technology from an Institute of Technology, graduation with a Diploma in Building Technology preferred, plus some related experience OR an equivalent combination of training and experience. Proficiency with Windows based computer application is desirable.

**Required Licences, Certificates and Registrations**

- **BOABC Level 1 Certification: applicants who do not currently possess the certification but have the required knowledge, abilities and skills will be considered, but will be required to complete the required courses and successfully pass the exam within 3 months of being awarded the position.**
- Valid Class 5 Driver's Licence for the Province of British Columbia.

**Safety Requirements** Incumbents are required to follow all applicable Safe Work Procedures, participate in Occupational Health & Safety training, meetings and to report any hazards in the workplace.

**Hours of Work** 35 Hour Work Week

**Compensation, Salary and Benefits** Pay Grade 23  
\$32.63, 34.01, 35.43, 36.91, 38.52 per hour (2015 rates)

**Posting Date** 10/5/2016

**Posting Closing Date** 10/12/2016

 **Apply Now**

---

[Welcome](#)[View Jobs](#)[Update My Info](#)[Contact Us](#)**Job Details**[» Logout](#)[« Back](#)

If you are interested in this position, click **Apply Now** and we will walk you through our Online Application process.

[» Apply Now](#)**Title** Sub-Foreman Engineering Operations**Department** Engineering Operations**Job Status** Regular Full Time**Posting Status** Accepting Applications**Employment Group** CUPE**Job ID** 138/16

**Nature & Scope of Work** This is supervisory work of a crew of subordinates engaged in moderately complex water or waste water works and related installation, restoration, construction, maintenance, repair and service operations. An incumbent plans, assigns, supervises and participates in the work of a crew including labourers, equipment operators and truck drivers; provides direction to flag personnel, truck drivers and equipment operators from other crews and to contractors as required; and performs the more skilled tasks. Incumbents exercise considerable independent judgement and action in completing assignments, receiving written and/or oral instructions from a supervisor who reviews work performance in terms of efficient operation and adherence to established work and safety standards.

**Illustrative Examples of Work**

- Plan, assign, supervise, and participate in the work of a crew engaged in the construction, maintenance, and repair of water and waste water systems.
- Develop and apply new and improved work methods and techniques.
- Provides direction to traffic control personnel and other contractors.
- Ensures that Delta's Engineering Master Specifications are being adhered to consistently.
- Maintains all records including service requests, crew assignment sheets, site visit records, pre-trip forms, invoices etc.
- Ensures compliance with safe work procedures and address violations immediately.
- Assists the superintendent with performance reviews of temporary and probationary staff.
- Ensures staff compliance with corporate policies and procedures and documents violations.

**Required Knowledge, Skills and Abilities**

- Considerable knowledge of the municipal water and sewer systems and of the methods, materials, tools and equipment used in the work.
- Considerable knowledge of the safety precautions and hazards applicable to the work.
- Ability to plan, assign, supervise and participate in the work of subordinates engaged in a variety of water and waste water works installation, restoration, construction, maintenance, repair and servicing tasks with minimal supervision; to direct truck and equipment operational work related to the work supervised and to provide direction to contractors involved in related work as required.
- Ability to perform skilled pipe-laying work.
- Ability to work from written orders, blueprints, sketches and oral instructions; to prepare and maintain non-complex records and to estimate and order materials, tools and equipment.
- Ability to ensure excellent customer service through tactful, diplomatic and persuasive communication with the public, external agencies, and co-workers.
- Skill in the use and care of tools and equipment used in the work.

**Desirable Training & Experience** Completion of the 12th school grade preferably supplemented by some technical training and considerable experience in public works including some supervisory experience or an equivalent combination of training and experience.

*Preference will be given to candidates who possess the following:*

Environmental Operators Certification Program Level 2 Certification in:

- (a) Water Distribution System Operation; and/or
- (b) Wastewater Collection System Operation

**Required Licences, Certificates and Registrations** A valid Class 5 Driver's Licence for the Province of British Columbia.\

**Safety Requirements** Incumbents are required to follow all applicable Safe Work Procedures, participate in Occupational Health & Safety training, meetings and to report any hazards in the workplace.

**Hours of Work** 40 Hour Work Week

**Pay Rates** \$30.41 per hour (2015 rate)

**Posting Date** 10/5/2016

**Posting Closing Date** 10/12/2016

 **Apply Now**

[Welcome](#)[View Jobs](#)[Update My Info](#)[Contact Us](#)[Job Details](#)[Logout](#)[Back](#)

If you are interested in this position, click **Apply Now** and we will walk you through our Online Application process.

[Apply Now](#)**Title** Expression of Interest - Night Shift Truck Driver 3**Department** Engineering Operations**Posting Status** Accepting Applications**Employment Group** CUPE**Job ID** 139/16

**Nature & Scope of Work** **Night Shift Truck Driver 3 - Temporary Assignment**  
**Non-standard hours of work**

*In order to provide an enhanced level of service for snow and ice control concerns during the night, the department is looking for staff that may be interested in a temporary assignment as a Truck Driver 3. This opportunity is open to all staff whether regular full-time, temporary status or auxiliary. The duration of this assignment will be approximately December 2015 to February 2016 (which can be lengthened or shortened).*

This is truck driving work entailing the operation of a tandem axle truck of 18,600 Kg (41,000 lbs) G.V.W. and over. Although the main function of this position is the safe and efficient operation of a tandem axle dump truck an incumbent may be required to monitor road conditions and perform minor routine maintenance tasks. Incumbents need to exercise considerable independent judgment and action in completing assignments.

The incumbent will be responsible for the safe positioning and set up of the truck when loading and unloading material and is responsible for ensuring that the truck is not overloaded and that the load is evenly distributed on the axles.

An incumbent must be familiar with the Corporation of Delta's Policy and Procedures for snow and ice control. An incumbent must be able to load a sander onto the truck and check its operation. The incumbent must be able to operate the truck and attachments, such as plows and sanders, while engaged in plowing snow and sanding and salting streets.

An incumbent must have the ability to carry out oral and written instructions, have the ability to understand written procedures and manuals, and complete paperwork clearly and legibly. The work of an incumbent is reviewed by a supervisor for adherence to safe work procedures, timeliness of deliveries, productivity and conformance to acceptable standards and procedures. An incumbent washes, cleans, services and makes minor running repairs to trucks as required, including but not limited to, checking and adjusting brakes, checking and replacing oil, water, battery, lights, tire pressure and fuel.

**Illustrative Examples of Work** An incumbent will perform a variety of tasks including, but not limited to, the following:

- Loads sanders on tandem axle truck.
- Operates truck equipped with sanders and plows during snowfalls or icy conditions and for oil spill situations.
- Performs pre- trip and post trip inspections.
- Completes daily paperwork such as daily crew assignments, crew cards, internal work request, codes material slips to correct work orders.
- Performs other work as required.

**Required Knowledge, Skills and Abilities**

- Thorough knowledge of rules of safe operation and precautions required in operating tandem axle trucks with auxiliary or attached equipment.
- Considerable knowledge of driving techniques as applied to construction and maintenance work.
- Sound knowledge of Delta's Snow & Ice Control Policy and Procedures.
- Sound knowledge of Delta's streets and truck routes.

**Required Licences,** A valid British Columbia Drivers Licence, minimum Class 3 with air.

**Certificates and Registrations**

**Safety Requirements** Incumbents are required to follow all applicable Safe Work Procedures, participate in Occupational Health & Safety training, meetings and to report any hazards in the workplace.

**Hours of Work** 10:30 PM - 7:00 AM (Monday-Sunday)

**Compensation, Salary and Benefits** Rate of Pay:  
Truck Driver 3: \$28.58/hour (2015 rates) based on a 40 hour work week plus Shift Premium of \$0.85/hour.

**Posting Date** 10/5/2016

**Posting Closing Date** 10/12/2016

 **Apply Now**