

THE CORPORATION OF DELTA CURRENT INTERNAL JOB POSTINGS

Posting Date:

September 7, 2016

Closing Date:

September 14, 2016

Posting #	Position	Department	Status	Hours Per Week
130/16	Planner 1 (2 Positions)	Community Planning & Development	Regular Full-Time	35 Hour Work Week

- Applications are accepted only when submitted online at www.delta.ca/internaljobs and submitted by 4:30pm on the closing date.
- Paper applications/resumes will **not** be accepted.
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[Apply Now](#)**Title** Planner 1 (2 Positions)**Department** Community Planning & Development**Job Status** Regular Full Time**Posting Status** Accepting Applications**Employment Group** CUPE**Job ID** 130/16

Nature & Scope of Work This is professional planning work involving the processing of development applications and analysis of other land use and planning matters including the preparation of related reports and recommendations for review by a superior. A significant component of work pertains to processing development files of low to moderate complexity as well as providing assistance to the Applications Centre by responding to planning enquiries of a general to specific nature. Other aspects of this work involve the assembly, research, analysis and interpretation of historical, economic, physical, legal, statistical and other data for departmental studies and projects. An incumbent is expected to communicate and consult on planning matters with a variety of stakeholders, including applicants and members of the public under the supervision of senior staff and managers. An incumbent may supervise technical subordinates assigned to a specific project. An employee exercises considerable independence of action and judgement, referring complex problems or policy matters to a superior who reviews work performance in terms of achievement of desired objectives.

Required Knowledge, Skills and Abilities

- Considerable knowledge of the practices, principles, techniques and methods applicable to urban planning operations.
- Considerable knowledge of the rules, regulations, policies, Bylaws objectives and legislation governing the operations of the Community Planning & Development Department.
- Ability to process land development applications of various levels of complexity.
- Sound knowledge of the analytical and research techniques and methodology and of the current trends and developments in municipal planning.
- Sound knowledge of economics, Corporation finance and sociology applicable to municipal planning.
- Ability to perform planning research and analytical tasks, and to apply statistical techniques.
- Ability to prepare reports and recommendations on a variety of planning projects, programs and policies, to communicate effectively and to explain technical concepts and plans to non-technical people.
- Ability to establish and maintain effective working relationships with staff, internal and external contacts and authorities.
- Ability to exercise consistent judgement and creativity in dealing with a variety of planning matters.
- Ability to supervise staff assigned to work on various projects.
- Ability to perform tasks under general supervision.

Desirable Training & Experience

- University graduation in an appropriate discipline, plus a post graduate degree in Community or Regional Planning or other related area, supplemented by some professional planning experience; OR an equivalent combination of training and experience.
- Practical experience in the processing of land development applications of various levels of complexity.
- Experience using application tracking software and electronic plan review processes would be an asset.

Required Licences, Certificates and

- Membership or eligibility for membership in the Planning Institute of British Columbia or the

Registrations Canadian Institute of Planners
● Valid Driver's Licence for the Province of British Columbia

Safety Requirements Incumbents are required to follow all applicable Safe Work Procedures, participate in Occupational Health & Safety training, meetings and to report any hazards in the workplace.

Hours of Work 35 hour work week

Compensation, Salary and Benefits Pay Grade: 28
Pay Rate: \$40.16, 41.82, 43.62, 45.51, 47.44 per hour (2015 rates)

Posting Date 9/7/2016

Posting Closing Date 9/14/2016

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