

[Welcome](#)[Contact Us](#)[Job Details](#)[Login Now](#)[Back](#)

If you are interested in this position, click **Apply Now** and we will walk you through our Online Application process.

[Apply Now](#)

**Title** Formsetter Concrete Finisher

**Department** Engineering Operations

**Job Status** Regular Full Time

**Posting Status** Accepting Applications

**Employment Group** CUPE

**Job ID** 19-199

**Nature & Scope of Work** This is skilled formsetting and concrete finishing work in the construction, maintenance, and repair of sidewalks, driveway letdowns, curbs and gutter, pavements and related concrete works. This is supervisory and manual work and involves participating in, supervising and coordinating the work of one or more individuals engaged in concrete repair and maintenance work, as well as other tasks related to the section. An incumbent is responsible for leading a crew, supervising the work of the crew, for crew productivity, for the quality of the work and for adherence to specifications, work standards, policies and procedures.

The work involves building and setting forms to grade and pouring and finishing concrete surfaces. The incumbent must be skilled in the use of carpentry tools, concrete placement and finishing tools, and other tools and equipment used in the work. The incumbent must possess considerable knowledge about concrete types, strengths and characteristics, and must be proficient in their uses and applications.

An incumbent must work in all types of weather conditions and be physically fit to perform heavy manual work in a variety of work situations. During inclement weather or when concrete work is lacking, the incumbent will be required to perform other tasks as assigned by the supervisor. An incumbent receives oral and written instructions from the supervisor and is responsible for organizing his work day. Working from plans or sketches and/or matching existing works, the incumbent must be able to construct or reconstruct sidewalks, curb and gutters, and other concrete works. The incumbent is responsible for computing material requirements from work orders, from sketches and field measurements and for ordering the material to be used on a daily basis.

An incumbent exercises considerable independent judgement and action in setting up worksites, and is responsible for all in field crew safety issues. An incumbent must communicate effectively with his crew members, supervisory staff and the general public. The work of the incumbent is reviewed by a supervisor for workmanship and conformance to acceptable standards and procedures and for attainment of desired objectives. An incumbent receives advice and direction from a supervisor on large or more complicated and unusual projects.

Candidates must possess previous construction and/or maintenance experience in a municipal environment, specifically related to concrete maintenance and construction. Considerable knowledge of the tools, equipment, materials and construction methods for concrete finishing in a municipal setting is required.

#### Illustrative Examples of

**Work** An incumbent will perform a variety of tasks including, but not limited to, the following:

- Sets forms to grade and places concrete for curb and gutter, sidewalks and other concrete works.
- Finishes concrete surfaces including exposed aggregate finishes and other specialized concrete surfaces.
- Survey monument installation and repairs.
- Removing tripping hazards in sidewalks with a concrete surface grinder.
- Saw cutting of asphalt roads and driveways, concrete sidewalks etc.
- Construction and repairs to catch basins and manholes.

- Plans, assigns, supervises and participates in the work of a crew engaged in a variety of concrete maintenance and repair work.
- Drives one ton dumping flat deck equipped with tools for concrete works.
- Completes daily paperwork such as daily crew assignments, crew cards, internal work requests, SR cards, codes materials slips and apportions materials to correct work orders.
- Estimates material requirements from dimensions, sketches, work orders and field measurements.
- Sets up work site in a safe manner and ensures crews follow WorkSafe BC regulations and all safe work procedures.
- Ensures crew productivity and adheres to policies and procedures.

**Required Licences, Certificates and Registrations** Valid Driver's Licence for the Province of British Columbia.

**Safety Requirements** Incumbents are required to follow all applicable Safe Work Procedures, participate in Occupational Health & Safety training, meetings and to report any hazards in the workplace.

**Hours of Work** 40 hour work week

**Pay Grade** 123

**Pay Rates** \$31.50 per hour

**Posting Date** 11/20/2019

**Posting Closing Date** 11/27/2019

 [Apply Now](#)