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[» Apply Now](#)**Title** Bylaw Inspector**Department** Property Use & Compliance**Job Status** Regular Full Time**Posting Status** Accepting Applications**Employment Group** CUPE**Job ID** 19-203

Nature & Scope of Work This is inspectional and regulatory work in the enforcement of specific bylaws and regulations. The work entails extensive contact and liaison with the public and although the work is performed within policy, bylaw and regulation guidelines and limits, employees in positions of this class do exercise independent judgment and action on most assignments. The more difficult problems and policy matters are referred to and discussed with a superior who checks and reviews work performance in terms of conformance to established procedures and practices and for effectiveness of inspectional and regulatory services rendered.

Required Knowledge, Skills and Abilities

- Considerable knowledge of the bylaws and regulations related to Municipal operations such as zoning, unsightly premises, illegal suites, signs, nuisance, garbage removal, animals, buildings and weed control.
- Considerable knowledge of bylaws related to business licensing.
- Sound knowledge of provincial court procedures and rules of evidence.
- Ability to investigate complaints and enforce bylaws and other regulations with tact, impartiality, firmness and the use of sound judgment.
- Ability to establish and maintain effective working relationships with a wide variety of contacts.
- Ability to prepare concise, factual reports, to maintain appropriate records and to interpret specific bylaws, regulations and applicable rules to the public.
- Ability to make recommendations regarding remedial or legal action concerning the enforcement of certain bylaws.
- Ability to investigate bylaw non-conformance for prosecution and to act as a witness in court.
- Ability to handle animals, including but not limited to vicious dogs, feral cats and investigate animal care and control related bylaw compliance.
- Ability to work outside in all types of weather, to walk long distances and to climb stairs.

Desirable Training & Experience Completion of 2 years of post-secondary education supplemented by courses related to the work and sound experience in inspectional and enforcement work, or an equivalent combination of training and experience. Level 1 & Level 2 Bylaw Enforcement Certification or related law enforcement experience is desirable.

Required Licences, Certificates and Registrations Valid Class 5 Driver's Licence for the Province of British Columbia.

Safety Requirements Incumbents are required to follow all applicable Safe Work Procedures, participate in Occupational Health & Safety training, meetings and to report any hazards in the workplace.

Hours of Work 35 hour non standard work week**Pay Grade** 21**Pay Rates** \$32.25, 33.60, 34.98, 36.45, 37.97 p/hour (2019)**Posting Date** 12/5/2019**Posting Closing Date** 12/12/2019[» Apply Now](#)