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[» Apply Now](#)**Title** Planner 2**Department** Community Planning & Development**Job Status** Regular Full Time**Posting Status** Accepting Applications**Employment Group** CUPE**Job ID** 19-207

**Nature & Scope of Work** This is professional planning work in the formulation of solutions to physical, economic or social planning issues and the implementation of municipal land use and policy objectives. The work entails conducting assigned or independently initiated planning projects aimed at enabling the City to meet planning requirements. A component of this work will involve the processing of various types of development applications of a moderate to complex nature, and project management of multiple files at one time.

The incumbent is expected to consult and communicate extensively with a variety of stakeholders including applicants, members of the public, and internal and external contacts – and will have a strong service orientation towards all of these groups. The incumbent may also be assigned or participate in various policy planning projects including preparing housing policies, updating and refining area plans, regulatory bylaws and related initiatives, writing reports, and managing consultants.

The work of this class is distinguished from that of Planner 1 by the complexity and scope and of assignments and the independence exercised. Planner 2 may supervise professional or technical staff working on a given project and exercises considerable independent initiative, judgement and action in executing the assignments, discussing unusual or policy matters with a superior who evaluates work performance in terms of achievement of desired objectives and the quality of contribution to overall strategies and plans.

**Required Knowledge, Skills and Abilities**

- Strong communications skills.
- Thorough knowledge of the principles, practices, techniques and methods applicable to community planning operations, including the processing of development applications of various types.
- Considerable knowledge of the policies, bylaws, regulations, and legislation governing the operations of the Community Planning & Development Department.
- Considerable knowledge of economics, City finance and sociology and of current trends and developments applicable to municipal planning.
- Ability to conduct on-going or special planning projects, to perform planning research and analytical tasks and to apply statistical techniques.
- Ability to prepare reports and recommendations on a variety of planning projects, programmes and policies, to communicate effectively and to explain complex technical concepts and plans to non-technical people.
- Ability to establish and maintain effective working relationships with staff, internal and external contacts and authorities.
- Ability to act as departmental representative on municipal and regional committees, and as advisor, liaison and resource to internal and external contacts.
- Ability to supervise staff assigned to various projects and assist in the training and development of junior staff and new employees.
- Ability to perform multiple tasks under general supervision and ability to effectively manage projects.
- Ability to exercise consistent judgement and creativity in dealing with a variety of planning matters.

**Desirable Training &** University graduation in an appropriate discipline, preferably supplemented by a post-graduate

**Experience** degree in Planning, plus considerable professional planning experience or an equivalent combination of training and experience.

**Required Licences, Certificates and Registrations**

- Membership or eligibility for membership in either the Planning Institute of British Columbia or Canadian Institute of Planners
- Valid Class 5 Driver's Licence for the Province of British Columbia

**Safety Requirements** Incumbents are required to follow all applicable Safe Work Procedures, participate in Occupational Health & Safety training, meetings and to report any hazards in the workplace.

**Hours of Work** 35 hour work week

**Pay Grade** 30

**Pay Rates** \$46.75, 48.78, 50.85, 53.01, 55.35 (2019)

**Posting Date** 12/18/2019

**Posting Closing Date** 12/30/2019

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