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[» Apply Now](#)**Title** Sub-Foreman - Engineering Operations**Department** Engineering Operations**Job Status** Regular Full Time**Posting Status** Accepting Applications**Employment Group** CUPE**Job ID** 20-48

Nature & Scope of Work This is supervisory work of a crew of subordinates engaged in moderately complex water or waste water works and related installation, restoration, construction, maintenance, repair and service operations. An incumbent plans, assigns, supervises and participates in the work of a crew including labourers, equipment operators and truck drivers; provides direction to flag personnel, truck drivers and equipment operators from other crews and to contractors as required; and performs the more skilled tasks. Incumbents exercise considerable independent judgement and action in completing assignments, receiving written and/or oral instructions from a supervisor who reviews work performance in terms of efficient operation and adherence to established work and safety standards.

Illustrative Examples of Work

- Plan, assign, supervise, and participate in the work of a crew engaged in the construction, maintenance, and repair of water and waste water systems.
- Develop and apply new and improved work methods and techniques.
- Provides direction to traffic control personnel and other contractors.
- Ensures that MMCD specifications, Platinum edition, and Delta Supplementary specifications are adhered to consistently.
- Maintains all records including service requests, crew assignment sheets, site visit records, pre-trip forms, invoices etc.
- Ensures compliance with safe work procedures and address violations immediately.
- Assists the superintendent with performance reviews of temporary and probationary staff.
- Ensures staff compliance with corporate policies and procedures and documents violations.

Required Knowledge, Skills and Abilities

- Considerable knowledge of the municipal water and sewer systems and of the methods, materials, tools and equipment used in the work.
- Considerable knowledge of the safety precautions and hazards applicable to the work.
- Ability to plan, assign, supervise and participate in the work of subordinates engaged in a variety of water and waste water works installation, restoration, construction, maintenance, repair and servicing tasks with minimal supervision; to direct truck and equipment operational work related to the work supervised and to provide direction to contractors involved in related work as required.
- Ability to perform skilled pipe-laying work.
- Ability to work from written orders, engineered drawings, sketches and oral instructions; to prepare and maintain non-complex records and to estimate and order materials, tools and equipment.
- Ability to ensure excellent customer service through tactful, diplomatic and persuasive communication with the public, external agencies, and co-workers.
- Skill in the use and care of tools and equipment used in the work.

Desirable Training & Experience Completion of the 12th school grade preferably supplemented by some technical training and considerable experience in public works including some supervisory experience or an equivalent combination of training and experience.

Preference will be given to candidates who possess the following:

- Environmental Operators Certification Program Level 1 Certification in:

- Water Distribution System Operation; and/or
- Wastewater Collection System Operation.

Required Licences, Certificates and Registrations A valid Class 5 Driver's Licence for the Province of British Columbia.

Safety Requirements Incumbents are required to follow all applicable Safe Work Procedures, participate in Occupational Health & Safety training, meetings and to report any hazards in the workplace.

Hours of Work 40 hour work week

Pay Grade 129

Pay Rates \$33.25 per hour

Posting Date 1/16/2020

Posting Closing Date 1/23/2020

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