



Closing Date: 4:00pm Wednesday, October 18th, 2023

THE CITY OF DELTA
EXPRESSION OF INTEREST
OPEN TO DELTA CITY HALL
FULL-TIME EMPLOYEES

Occupational First Aid Attendant – Level 2

Nature and Scope of Work

The City of Delta has immediate openings for additional Occupational First Aid (OFA) Level 2 Attendants to join our City Hall first aid team!

The First Aid Attendant's function is an adjunct to your regular full-time position. Interested candidates must have a current OFA Level 2 certificate or be willing to obtain one, the City will arrange for the training. The candidates must work in City Hall and be in a position to provide first aid to the staff at the Hall on a moment's notice during their shift. This opportunity is not suited for employees whose position requires them to leave City Hall on a frequent basis for meetings and/or site visits.

The OFA Level 2 Attendant is trained and designated to provide first aid at the workplace. The skills taught include: airway management, rescue breathing, CPR for adults, trauma management, small wound management and first aid documentation. The course is five days in duration. The certification is valid for three years. There are no pre-requisites for this course.

All attendants are required to follow all applicable Safe Work Procedures, participate in required training, attend first aid attendant meetings, and to report any hazards in the workplace. Hall first aid attendants provide coverage on a rotational basis.

Required Licences, Certificates and Registrations

Current Occupational First Aid Level 2 Certificate or willing to obtain one.

Hours of Work & Duration of Assignment

- Hours will be your regular standard work week at City Hall.
- The duration of appointment as a designated Occupational First Aid Attendant is until further notice.

Rate of Pay

Premium of \$150/month as per Collective Agreement Article 10.3

Interested employees are asked to submit a completed Expression of Interest form (attached) and a copy of their certification by email to healthandsafety@delta.ca, **by 4:00pm Wednesday, October 18th, 2023.**



Expression of Interest for Occupational First Aid Attendant

Employee Information	
Name:	Work Telephone No.:
Employee ID:	Department:
Work Schedule and Hours of Work:	
Telework and/or Fortnight:	

Expression of Interest for Occupational First Aid Attendant (OFAA), Location:		
Do you have any physical limitations or restrictions that might affect your ability to perform the duties as an OFAA? No <input type="checkbox"/> Yes <input type="checkbox"/> If yes, please describe		
Previous First Aid Skills		
Have you held a first aid certificate before? No <input type="checkbox"/> Yes <input type="checkbox"/> Level: 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/>		
Previous First Aid Training (if applicable)		
Institute	Date (Year)	Level Completed

Declaration of Employee
Important: <ul style="list-style-type: none">• Ensure the form is filled out completely with no errors or omissions• Read the following declaration carefully and be sure that you understand it before signing• Ensure that your manager has signed the form and is aware of your interest
I certify that all answers given by me on this form are true, correct and complete to the best of my knowledge. If designated as an OFAA, I authorize the use of my personal information for employment related purposes; and, I agree to comply with Delta's policies, rules, and regulations*.
Signature of Employee:
Signature of Manager:
Date:

*BC Occupational Health & Safety Regulation, Section 3.15: Medical prerequisites. An attendant must be physically and mentally capable of safely and effectively performing the required duties. A self-disclosure declaration, the "Occupational First Aid Statement of Fitness" must be completed by all candidates for Level 2 and Level 3 certification. Certification of medical fitness may be required by WorkSafeBC. If required, a medical certificate of the attendant's or candidate's fitness must be submitted from a physician on a form acceptable to WorkSafeBC.

Submit your completed form to
healthandsafety@delta.ca